

## **JOB DESCRIPTION-PROJECT MANAGER (EAM & SUNSYSTEMS)**

Progressive TSL is a leading business systems and solutions consultancy dedicated to handling the critical needs of asset-intensive industries such as energy, mining and engineering, in finance, supply chain and asset management. Whilst we have implemented market leading solutions for clients around the world since 2004, we have retained an entrepreneurial spirit and have exciting and ambitious plans for growth. To keep growing and winning, we need to add more great people to our team to help drive our business forward. We are looking for a Project Manager to join a group of exceptionally talented and passionate individuals and to contribute towards our continued success.

### **Being a Project Manager at Progressive TSL**

As a Project Manager you will lead the delivery and implementation of *Hexagon EAM* and *Infor SunSystems* projects for our clients. You will need to have experience managing software implementation or IT related projects and have a thorough understanding of project management principles and methodologies, along with excellent leadership and communication skills, and a proven ability to manage cross-functional teams. You will be responsible for overseeing the full project lifecycle, from initiation to deployment, ensuring that projects are delivered according to our governance framework and methodology and that they are completed on time, within scope, and in line with client expectations. We are an agile and adaptable business- meaning this role will be varied and fast paced and will involve managing multiple projects concurrently. The role will be UK based, following a hybrid working model, with three days per week to be spent in the office in London. It will also involve domestic and international travel, including to regions in Africa, in support of projects, for at least two weeks at a time.

#### **Key responsibilities:**

- Project planning, coordination and delivery.
- Leading a project team of functional and technical consultants.
- Primary contact point for clients, ensuring that their needs are met and that there is clear communication regarding status, expenditure, risks, and changes.
- Risk and issue management.
- Scope and change management.
- Budget management and reporting.
- Progress updates and reporting.

#### **Skills and attributes:**

- Excellent written and verbal communications.
- Self-starter that can work independently and within a team.
- Personable, persuasive and engaging and able to convey ideas, influence decisions and achieve buy in at all levels, both internally and with clients.
- Results-orientated and delivery focused.
- Problem solving ability and an innovative, open and adaptable approach when dealing with challenges.
- Innovative and focused on continuous improvement and process refinement.
- Tenacious and resilient, with the ability to remain calm and focused in difficult situations.
- Organised and able to prioritise workload and delegate tasks effectively and able to switch between projects in a fast-paced environment.

**Knowledge and experience:**

- A minimum of 5 years project management experience.
- Proven track record of successfully managing complex software implementation projects and an understanding of both on-premise and SaaS deployments.
- Knowledge of Hexagon EAM and Infor SunSystems is advantageous.
- Tertiary education qualification is also advantageous, but not essential.
- Project management qualification (e.g. Lean, Agile, PMP, Prince2).
- Experience with project management tools (e.g. Asana, Jira, MS Project).

**Our values:**

We expect you to possess and live by our values, which are:

- **Integrity** - Doing what's right, always.
- **Reliability** - Delivering on every promise.
- **Expertise** - Bringing skill and knowledge to every challenge.
- **Innovation** - Driving progress through fresh ideas.
- **Excellence** - Striving for the highest standards in all we do.

**And in return...**

You will enjoy a competitive salary and a comprehensive benefits package. You will be part of a team where you will have the power to make a difference, your voice will be heard, and your contribution will be valued. You will have the opportunity to travel both nationally and internationally and will enjoy our modern office space and an exciting, fast paced, fun working environment. We are an inclusive employer that welcomes diversity, challenges discrimination and promotes equality. We encourage applications from people of all backgrounds and do not discriminate on the basis of any protected characteristic.